

## APPROVED

## MINUTES LYME HERITAGE COMMISSION

November 12, 2013 5:00 p.m.  
12 The Common (Laurie's house)

PRESENT: Ray Clark, chair; Rick Pond, Jane Fant, Adair Mulligan regular members; Laurie Wadsworth, alternate; Tim Cook, alternate  
ABSENT: Richard Vidal, selectperson

The meeting opened with congratulations for Ray on the birth of granddaughter Lena this morning (11-12-13).

### **1. Public Presentation - Sunday Nov. 17 at 3:00 PM Lyme School Cafeteria**

- ∞ Laurie will complete arrangements for equipment and a key to the school
- ∞ Commission members will arrive at 2:00 to arrange the room
- ∞ Ray and Jane will bring refreshments
- ∞ Ray will introduce present and former Commission members, thank donors, and review its inception and purpose
- ∞ Adair will introduce Liz
- ∞ Liz has reported that her presentation will take about 30 minutes. This should allow ample time for Q and A

Discussion ensued about what materials to have available at this presentation for Lyme residents to see. All agreed that we should explain about the notebook and digital files that now reside with Dave Robbins in the Town Office. We also agreed to have our working files (in the blue crates) available with close supervision by Commissioners so none of our valuable work would get lost.

We also decided that these "blue crate" files will be kept in the locked closet in the Historians office, where citizens can access them and the Historians can add to the files as any new photos or information become available. The inventory photos of each property, taken in 2012, will also be added to each file.

### **2. Final report from Elizabeth Hengen**

Ray reread from the letter of agreement between the Heritage Commission and Ms. Hengen. In addition to a copy of the PowerPoint that will be presented on Nov. 17, she will produce a survey map and a written narrative. At a future meeting, the Commission will decide how best to make these reports available to Lyme citizens.

### **3. Historic Structures Restoration Fund**

We had a brief discussion of how the Heritage Commission, and possibly the Lyme Historians, could offer support property owners to help preserve historic structures in Lyme. Several options were suggested. Discussion will continue at future meetings.

### **4. Proposal from the Planning Board**

Tim reported that the Planning Board has put forth a proposal that would require review from the Heritage Commission for [construction? destruction] of historic properties identified in the 2012 inventory. This would be a similar process as is presently required by the Conservation Commission, and would require a Town Meeting warrant. Jane agreed to write a draft of the warrant for the Commission's review at our next meeting.

NEXT MEETING: **Monday Dec. 16**, 7:00 Lyme Center Academy

The meeting was adjourned at 6:45.

Respectfully submitted,  
Laurie Wadsworth, secretary